
SWLRTT Flag Protection

Classification: Nonexempt
Reports To: General Manager of Mechanical & Maintenance
Updated: January 31, 2020

JOB DESCRIPTION

Summary/Objective

The SWLRT Flag Protection person will perform continual inspection of the tracks in compliance with company & FRA policies, procedures and standards in detecting / reporting FRA deviations to enable safe train operations.

Essential Functions

1. Coordinate and provide flag protection (Form B) for contractors.
2. Performing continual on-track inspections of all trackage and right-of-way facilities at required intervals to ensure safe train operations, ensuring compliance with company and FRA standards.
3. Ensuring roadbed / track structure is safely restored after emergency situations to allow return of normal operating service as promptly as possible.
4. Vigilant of track / structure, observing conditions which may impact the safety or condition of railroad property.
5. Maintaining open communication with the railroad's operations group to assure safe movement of trains.
6. Ensuring maintenance of all equipment is maintained to manufacturer's specifications, completing regular inspections and ensuring worker safety is of foremost importance.
7. Inspect and complete required forms for work equipment / vehicles as well as maintain company vehicles (scheduling maintenance checks).
8. Inspect physical plant and provide reports as necessary.
9. Maintain compliance with TCW's On-Track Safety and CFR 213 programs.

Competencies

1. Safety Oriented.
2. Ethical Practice (confidentiality).
3. Communication (professional written and verbal).
4. Critical Evaluation.
5. Relationship Management.

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

While performing the duties of this job, the employee regularly works in outdoor elements during all 4 seasons.

Position Type/Expected Hours of Work

This is a full-time temporary position (duration of the SWLRT Flag Protection agreement). Days and hours of work will depend on contractors for the SWLRT project. It is the expectation of 6 days a week and up to 12 hours a day.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required walk long distances on uneven terrain while inspecting the track. The employee is frequently required to distinguish flag colors.

Additional physical demands are listed in the chart below.

Travel

This position is headquartered out of Hopkins, MN and the only travel required will be to meet the needs of the SWLRT Flag Protection for the contractors and to Glencoe for various meetings as required.

Required Education and Experience

1. High school diploma or equivalent required.
2. Prior railroad track work / maintenance.
3. CFR 213 / 214 qualified.
4. MUST have a valid driver's license

Preferred Education and Experience

1. Previous Track Inspecting experience.

Additional Eligibility Qualifications

None required for this position.

AAP/EEO Statement

Twin Cities & Western Railroad Company, is an Affirmative Action/Equal Employment Opportunity Employer. Minority/Female/Disabled/Veteran/Sexual Orientation/Gender Identity.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Signatures

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee_____ Date_____

Physical Demands Checklist

Never (N) = Not at all * Rarely (R) = 0-24 min per day or 0-5 reps per 8 hour day * Occasionally (O) = 25 min.-2.5 hrs/day or 6-100 reps per 8hr day * Frequently (F) = 2.51-5 hours/day or 100-300 reps per 8 hr day * Continuously (C) = 5.01 hrs and over or 301-500+ reps per 8 hr day

Task	N 0%	R 1-10%	O 11-33%	F 34-66%	C 67-100%	Essential	Comments
Sitting				X		No	Sit/Stand station could be made available
Standing			X			No	Sit/Stand station could be made available
Walking: 5 MILES A DAY / 1 MILE CONSECUTIVELY				X		Yes	outside/uneven terrain
Bending/Stooping: INTERMITTENT			X			Yes	
Twisting			X				
Crawling: 30'	X						
Crouching		X					
Climbing Stairs		X					
Climbing Ladder: 4 RUNGS	X					No	
Balancing		X				Yes	
Reaching- Forward: arms length			X			Yes	
Reaching- Overhead: arms length		X				No	Step Stool/Ladder available
Reaching Low Level: to floor			X			Yes	
Push: 90# force		X				No	
Pull: 50# force	X					No	
Lift (optional carries up to 300 feet)							
<10#		X				Yes	
11-24 #		X				Yes	
25-34 #	X					Yes	
35-50 #	X						
51-74 #	X						
75-100 #	X						
>100 #	X						
Working on uneven terrain					X	Yes	
Environmental Exposure							
Working around moving machinery				X		Yes	

Working outside					X	Yes	
Task	N 0%	R 1-10%	O 11-33%	F 34-66%	C 67-100%	Essential	Comments
Exposure to heat /humidity					X	Yes	
Exposure to cold					X	Yes	
Using power equipment	X						
Slippery surfaces				X		Yes	
Noise				X		Yes	Environment is noisy
Working at Heights: up to 48"		X				No	
Sensory Demands							
Hearing					X	Yes	No audiogram required
Speech					X	Yes	
Near Vision					X	Yes	Driver's license adequate
Far Vision					X	Yes	Driver's license adequate
Color Vision					X	Yes	Flags
Glare					X	Yes	Driver's license adequate
Spatial Perception					X	Yes	Driver's license adequate
Inhalation Exposure		X					
Congested Area		X				No	
Hazardous Material		X				No	
Chemical Exposure		X				No	
Vibration			X			No	